

# **Volunteer Public Awareness Educator**

## **Canadian Hemochromatosis Society - Richmond, B.C. Volunteer – Part-Time**

Reporting directly to the Student Volunteer Coordinator, this position in the non-profit health field has the important role of presenting at various community institutions to inform the general public about Hemochromatosis.

### **General responsibilities include, but are not limited to:**

- Creating presentations
- Contacting schools, hospitals, community centres, etc. to inquire about, and arrange a time to present
- Ensuring the consistency of information delivered
- Confidently speaking to, and answering questions from the public
- Directing public inquiries through appropriate channels
- Learning and increasing personal knowledge about Hemochromatosis
- Professionally and respectfully educating the general public about Hemochromatosis
- Building and maintaining positive relationships with external parties

### **Qualifications include, but are not limited to:**

#### **a. Training or Equivalent Experience**

- A minimum high school education
- Experience in a leadership role an asset

#### **b. Communication Skills**

- A strong predisposition to customer service
- Excellent interpersonal skills, including phone and written communications
- Confident and comfortable with public speaking
- A reliable and demonstrated ability to exercise sound judgement

#### **c. Other Qualifications or unique requirements**

- Experience working with diverse groups of people
- Ability to work confidently and under pressure to achieve deadlines
- Able to travel to various locations within the community
- Experience with Microsoft PowerPoint and Word

**Interested volunteers, please email Student Volunteer Coordinator Sabrina Meherally at [volunteer@toomuchiron.ca](mailto:volunteer@toomuchiron.ca)**

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